



FINANCE DEPARTMENT

PURCHASING DIVISION

**Request for Bids
Ice Melt and Water Softener Salt
RFB #PUR11-46
September 14, 2011**

Sealed Bids are invited for the above request and will be received through the office of Purchasing, Room 1115, Washington County Government Center, 432 E. Washington St. West Bend, WI, 53095 (262) 335-4308 until **2:00 PM. (CT), September 27, 2011**. Bids will be publicly opened and recorded in Room 1116 of the Government Center building following the bid due date and time.

Bid Packets and plans for this request will be available starting **September 14, 2011** online on the Washington County website **www.co.washington.wi.us**.

Washington County reserves the right to waive any formalities and to reject any and all bids deemed to be unsatisfactory or not in the County's best interest. Furthermore, Washington County reserves the right to cancel any order or contract for failure of the successful bidder to comply with the terms, conditions and specifications of the bid request and/or contract. Washington County reserves the right to award the bid in the aggregate or by item or like item groups (where applicable) to the lowest responsible, responsive bidder who complies with the specifications, service and can meet the requirements of this request.

General Bidding Information

1. Washington County is tax exempt municipality under Wisc. Stats 77.54(9a).
2. Washington County requires a high level of service from any vendor or supplier who is looking to do business with the County. Quality, service and price are all critical factors that Washington County considers when doing business and in continuing business with suppliers. This is especially important when it comes to the requirements of this request. Dissatisfaction due to product or supplier performance may result in Washington County discontinuing service with a supplier.
3. All deliveries are to be made within three to five working days after receipt of order. In order to assure that personnel and equipment are available to accept deliveries, the contractor must provide one working day's notice prior to delivery. The contractor shall provide an estimated time of arrival scheduled for delivery to each agency. If such notice is not given, the receiving agency has the option of refusing delivery. A delivery ticket, in triplicate, must accompany each delivery and show: the name of the firm trucking the material; delivery date; quantity and type of items shipped; and signatures for individual responsible for accepting the load for the agency.

4. Proof of Insurance is required as per Exhibit A upon award.
5. Bidder shall include three references of similar size accounts (Exhibit B).
6. All bids shall be binding for sixty (60) calendar days following the bid opening date unless the bidder(s), upon the request of the County, agree to an extension.
7. Bidders may withdraw their bid at any time before bid due date and time by written request for withdrawal to the Purchasing Agent and by presenting proper identification upon request. However bidder withdrawing a bid will not be allowed to resubmit the bid after it's been withdrawn. **Faxed bids will be rejected. Late bids will not be accepted and will remain unopened and returned to sender.**
8. Bids must be submitted on the forms provided and manually signed to be considered. Standard Terms and Conditions that are attached to this bid must be manually signed and returned with your cost proposal and bid signature.
9. If the firm receives a RFB packet from any source or entity other than the Washington County Purchasing Department or its website, the firm is responsible to register themselves as a bidder on the county's website (see Bids and Proposals Section), retrieve the online RFB documents (if you don't retrieve them from the website, you won't receive notice of future addenda) and check the website to retrieve any addenda issued for this request. Or, firm must contact the Washington County Purchasing Department and request any addenda for this request prior to submitting their bid. Failure to do so in no way obligates the County to issue addendum or other information concerning this request to the firm.
10. All questions resulting in further clarification or modification to this (RFB) document will be handled by written addenda. Questions shall be directed to the Purchasing Department at the address listed above or via fax at 262-335-6847 or email webpur1@co.washington.wi.us. Questions must be asked at least three (3) business days prior to the proposal due date. Questions received after this time may not be answered. Any changes as a result of issues raised will be made by written addenda and posted on the Washington County website at www.co.washington.wi.us. It is the firm's responsibility to check the website for addenda prior to submitting your proposal
11. No reimbursement will be made by the County for any cost incurred in preparing responses to this solicitation, or for cost incurred before a formal notice to proceed is issued if a contract is awarded.
12. To set up site visits please contact Deb Martz Assistant Facilities Manager at (262)-335-4785, Scott Derge Plant operations Director for Samaritan Health Center at 262-335-4537, or Randy Miller Parks Supervisor at 262-208-0384.
13. Term of contract is for one year starting October 1, 2011 thru September 30, 2012 with the option to extend two additional on-year periods upon mutual agreement of both parties.

14. Pricing must be firm for the first year including the cost of delivery. FOB destination. If Contractor has an increase after the first year the Contractor is responsible for submitting price requests including all supporting documents, in accordance with the escalation clause below, a minimum of 30 days prior to the date of the price increase is allowed. No increase will be allowed without the proper supporting documentation and only upon notification of approval for each one year thereafter, including any extensions if taken, the following will apply:

Escalation: An increase in pricing for additional one-year extensions to this agreement may be considered upon receipt of supporting documentation from the salt manufacturer of an increase in contractors cost. Increase in overhead or profit will not be allowed. In no event shall the percentage of increase exceed the allowable percentage change based on the producer price index (PPI), Industry: other basic inorganic chemical Mfg, Product: Other basic inorganic chemical mfg, as published by the bureau of labor statistics (<http://www.bls.gov>) or 5% whichever is less. The base priced used to determine the percentage of the change will be the most recently published index at the time of bid opening

De-Escalation: Any decreases to contractor's cost should be reflected in the pricing for extensions of the agreement.

No additional costs will be allowed, including but not limited to, minimum order quantities, overhead, fuel surcharges, etc.

15. "PIGGYBACK" PROVISION: This commodity has been selected to be made available for use by other units of local government in Southeastern Wisconsin, within a 50-mile radius of Milwaukee. These subdivisions include cities, towns, villages, school and special districts that are members of V.A.L.U.E. in Local Government. A current list of members is available at www.value4gov.org (select FAQ).
16. The use of the contract, by the above units of government, will be optional.
17. Sales to the above units of government, by the contractor, shall be optional.
18. If the prices offered on this bid will be extended to the above-mentioned governmental units, indicate in the space provided on the bid page. If the prices, terms, or conditions are not the same, include a statement completely detailing the changes.
19. Any resulting contract is solely between supplier and third party unit of government. Billings for items purchased under this agreement shall be directed to the governmental agency purchasing these items.
20. This agency shall not be responsible for any problems, which may arise between other units of government and the contractor as a result of any sales and/or purchases made.
21. Participation in the PIGGY BACK provision is optional. The method of award shall be made to the lowest responsible, responsive bidder conforming to the specifications, terms and conditions, or to the most advantageous bid submitted to Washington County on a quality versus price basis.

22. Washington County reserves the right to split up the award between water softener salt and ice melt salt.

23. Tentative Schedule

- RFB available September 14, 2011
- Sealed Bids due: September 27, 2011 by 2:00 PM (CT)
- Award service by September 30, 2011
- Contract start Date: October 1, 2011

24. Bids are due on or before **September 27, 2011** to:

**Washington County Government Center
Purchasing Dept. Room 1115
432 E Washington St
West Bend, WI 53095**

25. Bids must be delivered in a sealed envelope and marked in the lower left corner: **Ice Melt and Water Softener Salt RFB#PUR11-46**

Specifications for Bagged Ice Melting Salt

Washington County is seeking two types of ice melt for use.

Type 1 Ice Melt Pellets shall be of a balanced formulation containing various ice melting salts, including:

- Calcium Chloride
- Potassium Chloride
- Sodium Chloride
- Magnesium Chloride
- Acu-Flow pattern indicator (blue dye)

Ice Melt shall be effective to -10 degrees Fahrenheit

Ice Melt shall not attack good quality concrete

Ice Melt shall be non-tracking

Ice Melt shall be screened to eliminate fines and dust during spreading

Ice melt shall be safe on vegetation

Ice Melt shall be in 50 lb bags

Type 2 Ice Melt Flakes shall be of a balanced formulation containing various ice melting salts, including:

- Magnesium Chloride in the range of 45-48%
- Calcium Chloride
- Sodium Chloride
- Potassium Chloride

Ice melt shall be colorless

Ice Melt shall be effective to -13 degrees Fahrenheit

Ice Melt shall not attack good quality concrete

Ice melt shall not corrode metal

Ice Melt shall be non-tracking

Ice Melt shall be screened to eliminate fines and dust during spreading

Ice melt shall be safe on vegetation

Ice Melt shall be in 50 lb bags

Contractor shall comply with all applicable laws and regulations regarding classification, packaging, shipping and labeling. When in transit all chemicals shall be covered with a waterproof covering. Bags shall not be torn, excessively chafed or leaking. Deliveries shall be made on a 40 x 48 4-way pallet.

All unit costs for ice melting salt shall include delivery to the below delivery locations

1. Washington County Courthouse
432 E Washington St
West Bend WI 53095
2. Washington County PAC
333 E Washington St
West Bend WI 53095
3. Washington County Fair Park
3000 CTH PV
West Bend WI 53095
4. Washington County VMSF
900 Lang St
West Bend WI 53095
5. Samaritan Health Center
531 E Washington St
West Bend WI 53095

Ice Melting Salt - Estimate usage per location per year

Location	Type	Estimated Yearly Usage	Average Order	Special Delivery Instructions
Washington County Facilities	1	500-1000 Bags	As Needed – Generally 2 Skids per order	Total listed includes locations 1–4 listed above. Unloaded with forklift
Washington County Facilities	2	250-500 Bags	As Needed – Generally 2 Skids per order	Total listed includes locations 1–4 listed above. Unloaded with forklift
Washington County Samaritan Health Center	1	15-300 Bags	As Needed – Generally 2 Skids per order	Dock Delivery

Specifications for Water Softener Salt

General: This specification covers Evaporated Salt Pellets with rust inhibitor and water softener salt bagged for use in water softeners.

Physical Requirements for Evaporated Pellets:

High Purity Evaporated Pellet compressed from vacuum granulated salt incorporating resin cleaning additives, such as rust inhibitor or resin guard, and with a guaranteed minimum of 99.5% sodium chloride and virtually 100% water soluble. Resin cleaning additives should provide a continuous feed of formula with each resin regeneration, helping to flush accumulated dirt, bacterial and organic residues, and various iron, calcium and silica mineral deposits from the complete softener system. Typical pellet size dimension being 1" long, 5/8" wide and 3/8" thick, with a typical compacted bulk density of 1.12 g/ml.

Storage and Transport: Contractor shall comply with all applicable laws and regulations regarding classification, packaging, shipping, and labeling. When in transit all chemicals shall be covered with a waterproof covering. Bags shall not be torn, excessively chafed or leaking. Deliveries shall be made on 40 x 48 4 way pallet.

General: This specification covers Compac oval salt pellets with rust inhibitor and water softener salt bagged for use in water softeners.

Physical Requirements for Compac oval pellets with rust inhibitor:

Compac Oval Pellets with Rust Inhibitor are produced from crystallized solar salt. After harvesting and kiln drying the solar crystals are compacted into oval-shaped pellets with a guaranteed minimum of 99.0% sodium chloride with a rust inhibitor additive resin cleaning additives that provides a continuous feed of formula with each resin regeneration, helping to flush accumulated dirt, bacterial and organic residues, and various iron, calcium and silica mineral deposits from the complete softener system.

Storage and Transport: Contractor shall comply with all applicable laws and regulations regarding classification, packaging, shipping, and labeling. When in transit all chemicals shall be covered with a waterproof covering. Bags shall not be torn, excessively chafed or leaking. Deliveries shall be made on 40 x 48 4 way pallet.

All unit costs for Evaporated softener salt pellets shall include delivery to the below delivery locations:

- | | |
|--|--|
| 1. Washington County Courthouse
432 E Washington Street
West Bend WI 53095 | 4. Washington County VMSF
900 Lang Street
West Bend WI 53090 |
| 2. Washington County PAC
333 E. Washington Street
West Bend WI 53095 | 5. Glacier Hills County Park
1664 Friess Lake Dr
Hubertus WI 53033 |
| 3. Washington County Fair Park
3000 CTH PV
West Bend WI 53095 | 6. Sandy Knoll County Park
2064 Wallace Lake Rd
West Bend WI 53095 |

7. Ridge Run County Park
 300 University Ave
 West Bend WI 53095

All unit costs for Compac oval pellets with rust inhibitor shall include delivery to the below delivery location:

1. Samaritan Health Center
 531 East Washington Street
 West Bend WI 53095

Softener Salt - Estimated usage per location per year

Water softener salt, 40 Lb bags of evaporator salt pellets with rust inhibitor, delivered on pallet, including delivery and handling, 63 Bags per pallet

Location	UOM	Estimated yearly Usage	Average Order	Special Delivery Instructions
Glacier Hill County Park	Bags	126	Once Annually	Truck with lift gate and pallet jack needed
Sandy Knoll County Park	Bags	126	Once Annually	Truck with lift gate and pallet jack needed
Ridge Run County Park	Bags	126	Once Annually	Truck with lift gate and pallet jack needed
Washington Co Golf Course	Bags	63	Once Annually	Truck with lift gate and pallet jack needed

Water softener salt, 40 Lb bags of evaporator salt pellets with rust inhibitor, delivered on pallet, including delivery and handling, 63 Bags per pallet

Location	UOM	Estimated yearly Usage	Average Order	Special Delivery Instructions
Washington County Facilities	Bags	850	As Needed Generally 2 skid per order	Total listed includes locations 1 through 4 on previous page – County Forklift to unload.

Water softener salt, Compac oval pellets with rust inhibitor, 50 Lb bags, delivered on pallet, including delivery and handling, 49 Bags per Skid (See special delivery Requirements)

Location	UOM	Estimated yearly Usage	Average Order	Special Delivery Instructions
Washington County Samaritan Health Center	Bags	2000	As Needed 3 skids per order	Dock delivery, pallet jack needed, salt to be delivered and hand stacked in softener room.

Bid Form
Ice Melt and Water Softener Salt Bid
Washington County, WI
RFB#PUR11-46

Page 1 of 2

Bidder Name: _____

Bidder Information:

Company Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Binding Signatures:

The undersigned bidder, submitting this bid, hereby declares and agrees to be bound, and to perform the work in accordance with all the terms, conditions and requirements of the within and foregoing proposal, the contract, the applicable specifications and special provisions, and the schedule of prices as hereby submitted and made part of the bid form.

Company _____

Signature *(Manual Signature)* _____

Name *(Print or Type)* _____

Title _____ Date _____

Bid Packet Checklist

All bids submitted must have the following information included:

- Complete Bid Form and Signed
- Complete listing of any sub-contractors to be used (if any)
- References (Exhibit B)

Bid Form
Ice Melt and Water Softener Salt Bid
Washington County, WI
RFB#PUR11-46

Page 2 of 2

1. **Type 1** Ice Melting Salt Pellets, 50 Lb Bags: \$_____.

Written: _____

Total for an estimated amount of 500 bags delivered: \$_____.

Written: _____

2. **Type 2** Ice Melting Salt Flakes, 50 Lb Bags: \$_____.

Written: _____

Total for an estimated amount of 250 bags delivered: \$_____.

Written: _____

3. **Evaporative** Salt Pellets with Rust Inhibiter, 40 Lb Bag: \$_____.

Written: _____

Total for an estimated amount of 1291 bags delivered: \$_____.

Written: _____

4. **Compac Solar** Salt Pellets with Rust Inhibiter, 50 Lb Bag: \$_____.

Written: _____

Total for an estimated amount of 2000 bags delivered: \$_____.

Written: _____

This bid includes and acknowledges addenda No. ____-____ that have been issued for this request.

PIGGYBACKING: It is possible that after contract commencement; V.A.L.U.E. agencies may wish to "piggyback" on this award. Respondents should indicate whether they would offer the same pricing, discount, terms and conditions as for Washington County.

Ice Melting Salt Yes_____ No_____

Water Softener Salt Yes_____ No_____

List standard delivery time from date of order_____

Standard Terms and Conditions, Washington County, WI For Formal Bidding, Proposals and Contracts

1. **ENTIRE AGREEMENT:** These Standard Terms and Conditions shall apply to any contract, including any purchase order, awarded as a result of this request. Special requirements of a resulting contract may also apply. Further, the written contract with referenced parts and attachments shall constitute the entire agreement, and no other terms and conditions in any document, acceptance, or acknowledgment shall be effective or binding unless expressly agreed to in writing by the County.
2. **DEFINITIONS:** As used herein, “vendor” and “bidder” includes a provider of goods and services, or both, who is responding to an RFP or a bid.
3. **SPECIFICATIONS:** The specifications in this request are the minimum acceptable. When specific manufacturer and model numbers are used, they are to establish a design, type of construction, quality, functional capability or performance level, or any combination thereof desired. When alternates are proposed, they must be identified by manufacturer, stock number, and such other information necessary to establish equivalency.
4. **DEVIATIONS AND EXCEPTIONS:** Deviations and exceptions from terms, conditions, or specifications shall be described fully, on the vendor’s letterhead, signed and attached to the bid. In the absence of such statement, the bid shall be accepted as in strict compliance with all terms, conditions, and specifications and the vendors shall be held liable. Such deviations and exceptions however, may result (solely at Washington County’s discretion) in rejection of the bid as being non-responsive.
5. **BID BOND GUARANTY-PERFORMANCE BONDS- INSURANCE:**
 - a) **Bid Bond Guaranty** - If required (see instructions to bidders) a certified check, cashiers check, or bid bond, payable to Washington County, WI, in an amount of five percent (5%) of maximum bid must accompany the bid as a guarantee that if the bid is accepted, the bidder will execute and file the proper contract within ten (10) days after award and receipt of contract form for signature. Return of certified check, cashiers check, or bid bond will be executed when the contract is signed.
 - b) **Performance Bonds** - If required, (see instructions to bidders) a performance bond in the amount specified in the Invitation to Bid is to be provided by the successful bidder to the Washington County Purchasing Department within ten (10) days after award of contract. Failure to do so can make the contract voidable at the County’s discretion and where the bid is covered by a certified check or bond such security shall become the property of Washington County as liquidated damages. Performance bonds must be approved by the County Attorney prior to commencement of any work.
 - c) **Insurance** - If applicable, an insurance certificate, which meets the County’s requirements, as specified in the bid document shall be provided to the Purchasing Department with the bid or as stated in the bid specifications. Failure to do so can make the contract voidable at the county’s discretion. Said insurance certificate must be approved by the County’s Insurance Coordinator prior to the commencement of any work. The contractor shall not allow the subcontractor to commence any work until the insurance required of the subcontractor has been obtained and approved.

The surety bond, the performance bond and the insurance certificate must be issued by companies licensed to do business in the State of Wisconsin or signed by an agent licensed by the State of Wisconsin. Washington County will be named as additional insured with respect to general liability coverage. Should any insurance policy be canceled before the expiration of this contract, the issuing company must provide 30 days written notice to Washington County.
6. **SAFETY REQUIREMENTS:** All material, equipment and supplies provided to the County must comply fully with all Safety Requirements as set forth by the Wisconsin Administration code, Rules of the Industrial Commission on Safety and all applicable OSHA standards.

7. DELIVERY TERMS: Bids shall include delivery F.O.B. to the address specified, all transportation charges prepaid and born by bidder unless otherwise specified. Shipments sent C.O.D. or freight collect will not be accepted.
8. GUARANTEED DELIVERY: Failure of the vendor to adhere to the delivery schedule as specified or to promptly replace rejected or defective materials within a specified time frame, shall render the contractor liable for the difference between the "open market" and the contract price, and/or other costs as applicable under the Uniform Commercial Code. Such purchases will be deducted from contract quantities.
9. TAX EXEMPT: All bids must be submitted without the inclusion of Federal Excise and Wisconsin Sales Taxes as the County is exempt therefrom. (State Statute No. 77.54 (9a)(b)).
10. SIGNATURE REQUIREMENT: This bid must be manually signed by an authorized representative of your company.
11. CANCELLATION: Washington County reserves the right to cancel any order or contract for failure of the successful bidder to comply with terms, conditions and specifications for this RFB or RFP. The County reserves the right to terminate any agreement due to no-appropriation of funds or failure of performance by the vendor.
12. RIGHT TO ACCEPT ALL OR PART OF BID: Washington County reserves the right to waive any informalities and to reject any and all bids deemed to be unsatisfactory or not in the County's best interest. Furthermore, Washington County reserves the right to adjust the projects through deletions, and reductions to bring the project in at the budgeted price and to order within 10% more or less of the quantity specified.
13. MATERIAL SAFETY DATA SHEETS: It is a direct condition of this order that the vendor shall supply Washington County, when applicable, with a Material Safety Data Sheet for the material purchased. In addition the vendor shall supply any material related to the safe use of this material and hazards associated with its use, including but not limited to installation procedures and personnel protective equipment requirements. All hazardous components shall be identified.
14. BID RESULTS: Bidders may obtain information pertaining to results of bids at the Purchasing Department, Monday through Friday, 8:30 a.m. to 4:00 p.m. Prior appointment is advisable. Copies are obtained at .25 cents per page and postage costs, if applicable. Bid openings are public unless otherwise specified.
15. WITHDRAWAL OF BIDS: Bids may be withdrawn only in total, and only by a written request addressed to the Purchasing Department prior to the award of the contract. The Purchasing Department and Committee have sole discretion to grant a request for withdrawal of bid. Partial bid withdrawal is not acceptable.
16. AMENDMENT OF BIDS:
 - a) By County: Bids may be amended by Washington County in response of need for further clarification, specification changes, new opening dates, etc. Washington County (or its representative) shall send copies of the amendment to all known prospective bidders. Bidders shall acknowledge all amendments (addenda) and return as specified.
 - b) By Bidder: Bids may only be amended after receipt by the Purchasing Department by submitting a later dated bid that specifically states (in writing on company letterhead and signed by an authorized company representative) that it is amending an earlier bid. No bid may be amended after bid opening. Any amended bid that conflicts with the terms and conditions stated herein will be considered a counteroffer and will be rejected.
 - c) Upon request of the Bidder: If any of the terms and conditions prevent you from bidding, consideration will be given, if possible, to a bidder request for change. This request must be submitted in writing to the Purchasing Agent five (5) business days (or as stated in the bid) prior to bid opening, and if granted, it will require sending an addendum to all prospective bidders.
17. PRICES: Bid prices shall be stated in units requested in US funds. Prices shall be binding for thirty (30) days following the bid opening date unless otherwise stated in the bid document. Mathematical errors

in extension may be corrected, providing that the unit price is legible. Conflicts that involve dollar amounts, the unit price multiplied by the respective quantity shall govern as bid price.

18. PURCHASE ORDERS: No shipment shall be made without an authorized purchase order from the county, issued by the Purchasing Division.
19. METHOD OF AWARD: Award shall be made to the lowest responsible, responsive vendor conforming to the specifications, terms and conditions, or to the most advantageous bid submitted to the County on a quality versus price basis. Quantities involved, time of delivery, purpose for which required, competency of vendor, the ability to render satisfactory service, and past performance, among other factors, will be considered in determining responsibility.
20. ORDERING/ACCEPTANCE: Written notice of award to a vendor in the form of a purchase order or otherwise, mailed or delivered to the address shown on the bid will be considered sufficient notice of acceptance of bid. A formal contract containing all provisions of the contract signed by both parties shall be used when required by Washington County.
21. PAYMENT TERMS AND INVOICING: Washington County normally pays properly submitted invoices within 30 days of receipt of goods and services, or combination of both, which have been delivered, installed (if required) and accepted as specified. Invoices presented for payment must be submitted in accordance with instructions contained on the Purchase Order (unless otherwise specified) including reference to purchase order number to the correct address noted on the Purchase Order for processing.
22. APPLICABLE LAW: This request and possible resulting contract or order shall be interpreted under the laws of the State of Wisconsin. Any disputes or claims that arise under this contract shall be litigated in the Circuit Court of Washington County, WI.

EXHIBIT A

**WASHINGTON COUNTY INSURANCE REQUIREMENTS
Products and Deliveries**

I. Liability Insurance Requirements

- A. Commercial General Liability coverage at least as broad as Insurance Services Office Forms #CG 00 01 07 98 and #CG 25 03 11 85, including coverage for Products Liability, Completed Operations, Contractual Liability, and XCU (excavation, collapse & underground operations) coverage with the following minimum limits:
- | | | | |
|----|---|-------------|-------------|
| 1. | General Aggregate Limit
(Other than Products-Completed Operations) | per project | \$1,000,000 |
| 2. | Products-Completed Operations Aggregate | per project | \$1,000,000 |
| 3. | Personal and Advertising Injury Limit | | \$1,000,000 |
| 4. | Each Occurrence Limit | | \$1,000,000 |
| 5. | Fire Damage Limit – any one fire | | \$ 50,000 |
| 6. | Medical Expense Limit – any one person | | \$ 5,000 |
| 7. | Asbestos Removal (if applicable) | | \$5,000,000 |
- B. Automobile Liability coverage at least as broad as Insurance Services Office Form #CA 00 01 07 97, with minimum limits of \$1,000,000 combined single limit per accident for bodily injury and property damage, provided on a Symbol 1-Any Auto basis.
- C. Statutory Worker’s Compensation as required by the State of Wisconsin, and Employers Liability Insurance with sufficient limits to meet underlying Umbrella Liability insurance requirements.
- D. Umbrella Liability providing coverage at least as broad as the underlying General Liability, Automobile Liability and Employers Liability, with a minimum limit of \$1,000,000 each occurrence and \$1,000,000 annual aggregate, and a maximum self-retention of \$10,000.
- E. Aircraft Liability and Watercraft Liability. If the project work includes the use of, or Operation of, any aircraft or watercraft, then Aircraft and Watercraft Liability insurance must be in force with a limit of \$1,000,000 per occurrence for bodily injury and property damage.
- F. Bond Requirements
1. Bid Bond (if required). The contractor will provide to the owner a Bid Bond, which will accompany the bid for the project. The Bid Bond shall be equal to 5% of the contract bid.
 2. Payment and Performance Bond (if required). If awarded the contract, the contractor will provide to the owner a Payment and/or Performance Bond in the amount of the contract price, covering faithful performance of the contract and payment of obligations arising there under, as stipulated in bidding requirements, or specifically required in the contract documents on the date of the contract’s execution.

Exhibit B

Reference Page

List three references of similar size accounts with the same requirements within the past 1-3 years that Washington County may contact.

Bidder Name: _____

Company Name: _____

Address: _____

Contact Name: _____

Phone #: _____

Number of years supplied: _____

Company Name: _____

Address: _____

Contact Name: _____

Phone #: _____

Number of years supplied: _____

Company Name: _____

Address: _____

Contact Name: _____

Phone #: _____

Number of years supplied: _____